



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
U. S. ARMY CENTER FOR HEALTH PROMOTION AND PREVENTIVE MEDICINE
5158 BLACKHAWK ROAD
ABERDEEN PROVING GROUND, MARYLAND 21010-5403

MCHB-CG-HHD

19 June 2002

MEMORANDUM FOR USACHPPM-HHC Personnel

SUBJECT: Prevention of Sexual Harassment – Policy Memorandum #3

1. I am fully committed to providing an environment free of sexual harassment for all members of the Headquarters and Headquarters Company, USACHPPM. At USACHPPM, gender fairness is not a behavior option, but a behavior requirement.
2. Sexual harassment is a form of discrimination defined as influencing, offering to influence, or threatening the career, pay, or job of another person, in exchange for sexual favors; or deliberate or repeated offensive comments, gestures, or physical contact of a sexual nature in a work or duty related environment, creating a hostile or offensive working environment for personnel based upon gender. Sexual harassment is unacceptable conduct and will neither be condoned nor tolerated within this command.
3. Individuals who are subjected to acts of sexual harassment should make full use of the chain of command. However, if you are not satisfied by the results, or feel that the chain of command would not be able to resolve the issue, feel free to contact the Equal Opportunity Office or the Inspector General to initiate a complaint.
4. When sexual harassment is detected, swift and decisive action will be taken to resolve the problem. All leaders will monitor the behavior of their personnel and display positive, proactive leadership in the prevention of sexual harassment. Every member of the unit has the responsibility to recognize forms of sexual harassment and eliminate them. We can only accomplish the objectives of this program through a united effort.

JOSEPH J. HOUT
1LT, MS
Commanding